



Upper Uwchlan Township
Board of Supervisors Workshop

November 7, 2016

4:00 p.m.

Minutes

Approved

In attendance:

Kevin Kerr, Vice-Chair
Jamie Goncharoff, Member
Cary Vargo, Township Manager
Gwen Jonik, Township Secretary

Jill Bukata, Township Treasurer
John DeMarco, Police Chief
Mike Heckman, Public Works Director
Steve Poley, Public Works Foreman

Kevin Kerr called the Workshop to order at 4:03 p.m. and announced that Guy Donatelli was delayed so the budget discussions would take place first.

Proposed 2017 Budget - Discussion

The General Fund, at \$5,577,751, is up 4% over the 2016 budget and proposes the following: Executive Administration is up 26%, which includes hiring a full-time Assistant Township Manager (@ 35 resumes received to date) and increasing to full-time a current part-time Finance Department position; healthcare costs remain stable; Police Department costs remain stable or slightly decreased; Code Administration is increased due to expected use of a third party inspector to assist with increased new home construction inspections; Public Works increased slightly with fully-staffed Facilities Division.

Jill Bukata advised that the Finance Department had met with several Banks over the past few months and proposes moving several accounts from BB&T (previously National Penn Bank) to Fulton Bank. There have been technology incompatibility issues with BB&T. Discussion followed and Kevin Kerr and Jamie Goncharoff were in favor of making the change to Fulton Bank.

Long-term Debt continues to decrease with proposed payments of \$200,000 in 2017 and anticipated payoff in 2018.

The Solid Waste Fund is stable, with no change to the annual Solid Waste / Recycling collection fee (\$315.00).

The Capital Fund, at \$1,723,906, proposes costs to construct Phase I of the Eagle Village Trail connections, of which \$560,000 will be offset by a Federal Grant; Park Road Trail Phase IV design, right-of-way acquisition, and management/inspection services; architectural design of an addition to the Township Building - for increased office space and storage area for Administration and the Police Department - as recommended through a facility assessment conducted earlier this year; purchasing Public Works equipment - 10-ton dump truck, vacuum/sweeper truck.

The Water Resource Protection Program Fund (previously Stormwater Management Fund), at \$240,617, includes repair/replacement of storm water related infrastructure and costs directly related to the development of Phase III of the Water Resource Protection Fund Program - stakeholder outreach and public education.

The Sewer Fund covers costs associated with the Bond for the Route 100 Wastewater Treatment Plant Phase II Public Sewer Expansion.

Lou Lanzalotto thanked the Board for the improvements made at Hickory Park this year – installation of 2 press boxes, parking lot paving, etc. GEYA is interested in lighting Hickory Park and looks forward to discussing this with the Board in 2017. Cary Vargo advised that he has started discussions with the Turnpike regarding installing netting along the Turnpike, to keep stray baseballs from entering the roadway. It was also discussed that GEYA has sublet fields to St. Elizabeth's, which conflicts with field use policies. This will be discussed next season with those organizations.

The draft 2017 Budget is available for public inspection at the Township Office.

Water Resource Protection Fund Program – Update

John Damico of ERC and Russ Benner of T&M provided an update of Phase 2 of the development of a water resource protection fund program, previously referred to as storm water management. The Township, through an Advisory Committee, is developing a fee to specifically fund water resource protection projects in the Township – installing, repairing, replacing infrastructure (inlets, basins, piping, etc.). The fee would be Township-wide, residential and commercial properties, and based on each property's contribution to water runoff, according to the square footage of impervious surface. An average Upper Uwchlan residential property has @ 4,000 SF of impervious surface (house, garage, driveway, etc.). One "ERU" (equivalent residential unit) would equal 4,000 SF. The Advisory Committee is proposing a fee of \$11.16/ERU/month. If property owners are using Best Management Practices (BMPs), they may receive a credit toward their fee. Previous planning resulted in the identification and prioritization of at least 10 projects that will take 22 years to complete, such as retrofitting the basins in Heather Hill, Eagle Manor/Upland Farms, Fox Ridge, to name a few. The Advisory Committee estimates \$840,000 in annual costs for this Program, which includes several new Public Works positions: foreman, operator, laborer.

The Advisory Committee will move into Phase 3 of this Program during 2017: developing credit(s) for BMPs, such as the existence or installation of detention basins; crafting a public education plan; move towards Board of Supervisors' approval of a Water Resource Protection Fund Program ERU fee.

Open Session

Kevin Kerr made comment about changing the type of lighting on the Township's Milford Road facility.

The next Board of Supervisors Workshop is scheduled for December 13, 2016, 4:00 p.m.

Adjournment

There being no further business to be brought before the Board, Kevin Kerr adjourned the Workshop at 6:15 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary